

Nr. Prot. 1018

Tirana, April 08th 2019

Ref. No. GRD-RFP-2019-008

Purchase of Cash Counting Machines

Dear Sir or Madam,

I am pleased to submit this Request for Proposal to you.

This Request for Proposal is a genuine opportunity for your Company to participate in the Bidding Process organized by **Banka OTP Albania**.

This Bidding Process is fully compliant with the purchasing policy enforced by **Banka OTP Albania**.

The aim of the process is to allow all candidate companies to have the opportunity to submit a proposal to our needs and requirements, and to allow us to select the best Bidder in a fair way.

The process is fully transparent and objective:

- The technical requirements are described in the attached document;
- The criteria for selecting the bidders are also described in the attached document;
- Every participant to the tender will be individually notified of the results of the tender process.

I am looking forward to your participating in the Request for Proposal.

Best Regards,

Ardian HASA

Deputy CEO / COO